



JOB DESCRIPTION

JOB TITLE: CATERING ASSISTANT



JOB PURPOSE:

The purpose of this job is to assist the cook to prepare meals. There is also an element of interaction with pupils to encourage a happy and healthy school lunchtime. This role requires the ability to fulfil all spoken aspects of the role with confidence and fluency in English.

RESPONSIBLE TO:

Kitchen Manager / Head of School

PRINCIPLE DUTIES:

Assist with the preparation, cooking and serving of meals taking into account any special dietary needs.

Food preparation: both on site serving and for other schools if required.

To ensure all health and safety and food hygiene regulations are maintained within the kitchen environment.

Ensuring a good standard of cleanliness is maintained.

Ensuring adequate food supplies.

Reporting problems raised.

Report any cancellations or extra meals needed and maintaining records.



Registered Office: Pilton Bluecoat Academy, Abbey Road, Barnstaple EX31 1JU T:01271 345952

Mr Ian Thomas – Executive Headteacher